

For Bank Use
Ref No.:

Attach additional sheets if there is insufficient space, to be signed by applicant's authorised signatories

Advise by SWIFT Courier Mail

For Back-to-Back LC only

Export Master LC Ref

Issuing Bank

Currency & Amount

Expiry Date

In Country Of Beneficiary Applicant

Applicant (Company Name & Address)

Tel

Ref

Contact Person

Beneficiary (Company Name & Address)

Tel

Ref

Contact Person

**Currency & Amount
(Figures & Words)**

Partial Shipment	Permitted	Prohibited
Transshipment	Permitted	Prohibited
Amount Tolerance	Plus	Minus

SHIPMENT DETAILS

Place of Receipt

Port of Loading

Not later than

Port of Discharge

Place of Destination

Available with (a)--- by (b)---

(a)	Advising Bank	Issuing Bank	Any Bank	
(b)	Negotiation	Payment	Acceptance	Deffered Payment
Payment Tenor	Sight			
		Days After		

Goods And Services

Document Required

Multimodal Bills of Lading	Marine Bills of Lading
Air Waybills (AWB)	Charter Party Bills of Lading
Cargo Receipts (CR)	

No. of Documents: originals
copies (if not stated, default to BLs (3/3 original & 1 IN copy), AWB & CR (1 original & 1 copy))

Consignee	Issuing Bank	To Order, Blank Endorsed	Applicant
	Others (Please specify)		

Freight **Prepaid** **Collect**

Others (Please specify)

Notify **Applicant** **Others (Please specify)**

Delivery Order / Delivery Note **originals**
copies (if not stated, default 1 original and 1 copy)

Content (e.g. Names of signatories, Passport number etc)

Insurance Certificate / Policy **originals**
copies (if not stated, default 2 original and 1 copy)
Insurance Percentage **% invoice value [if not stated, defaults to 110 of invoice value]**

Covering [if not ticked, defaults to ICC "A"] **ICC Marine Risk** **ICC Air Risks** **ICC "A"** **ICC "B"**
ICC "C" **Insurance open cover lodged with relius international bank**
Insurance to be obtained at a later date

Details of Open Cover (e.g. Insurance Company Name, Reference No., Contact details etc)

Signed Invoices No. of Documents	originals	copies
Packing List No. of Documents	originals	copies
Certificate of Origin No. of Documents	originals	copies
Country of origin		
Others (please specify): No. of Documents	originals	copies

Additional Conditions

Confirmation (if not ticked, default to Not required) **Required** **Not Required**

Transferable (if not ticked, default to 'No')

Yes No

Advise Through Bank (in addition to first advising bank - optional)

Charges

All charges outside issuing bank's country including but not limited to advising, reimbursement and telecommunications fees are for beneficiary's account.

All charges are for applicant's account, except for the following.

Confirmation Charges for account of Beneficiary

Applicant Present documents within Days after shipment date

Reimbursement

The nominated bank may claim SWIFT reimbursement (if not ticked default will be for issuing Bank to honour upon receipt of clean documents)

Others (please specify)

Instructions to issuing Bank

Utilise FX forward contract reference no.

Debit all charges to our account no.

In settlement, debit principal drawings from our account

Use export master LC proceeds to settle this back to back LC

Others (Please specify)

Please debit our account no.

maintained with you for the amount of

The sum debited is to be treated as a cash collateral in relation to any or all Reimbursable Payment Obligation (being an obligation you have entered into on our instruction or otherwise on our behalf, to make a payment to any person in connection with this Credit). We agree that an additional margin may be factored into the amount to be debited as cash collateral if the Reimbursable Payment Obligation is denominated in a different currency. You can hold such sum in an account in your name, under your sole dominion and control, and may use such sum to satisfy our reimbursement obligations to you. You are not obliged to refund any cash collateral unless your contingent or unmatured liability(ies) cease to exist before they mature or do not mature in full. We understand that no credit interest will accrue on any such sum.

For the above debit authorization in respect of cash collateral, we irrevocably agree and authorize you to make currency conversions (at the rate as determined by you in your sole discretion) in respect of any amount due to you from us or arising from our instructions to you, and we agree to indemnify you for any shortfall resulting from such conversion.

We further agree and authorize you to make currency conversions (at the rate as determined by you in your sole discretion) in respect of any amount due from you to us at the time of refund of the cash collateral, and we acknowledge that you will not be liable in any way whatsoever for any shortfall resulting from such conversion.

We agree to be bound by the terms and conditions in the Standard Terms, General Trade Terms, Trace Service Supplement - Issuance of LC / Back to Back LC, and any other terms or agreements as the Bank may provide to us (or as agreed between us) from time to time.

Date

S.V.

Applicant Signature & Stamp